Cloverdale Minor Hockey
P.O. Box 34005
17790 No. 10 Highway
Surrey, BC CANADA V3S 8Z1

Use this document to create an account on the www.iceallocator.com website if you are an "Association member" (registered player) wanting to register for clinics. Every registered player requires an account on this website to request individual attendance at a clinic. The website is designed, built, and tested using the "Microsoft Internet Explorer" browser; other browsers may not render pages correctly.

Step 1

- Open an internet browser, enter the www.iceallocator.com website address, and press ENTER
- Select "Cloverdale MHA" from the "Association" dropdown list box
- Click on the "Create Account" button

Step 2

- Select "Assoc Member" from the "Account Type" dropdown list box
- Association members (registered players) must specify a birth year.
    - The birth year is used to calculate your division year after year
- Enter all required information
- Phone numbers are optional, but will help in situations when last minute changes occur
- Press the "Submit" button
- A message will be sent to the email address specified, allowing you to confirm the request

Step 3

- Within moments you should receive a message at the email address you specified
- Click the link in the body of the message. This will launch the account confirmation page
- Enter the password you used in Step 2 above, and press the "Submit" button
- Your request will be queued for association approval

Step 4

- After the association reviews your request, a message will be sent to your email address indicating the approval or rejection of your request
- For approved accounts, retrieve your account credentials from www.iceallocator.com home page
    - "Forgot my User ID" – provide your email address to retrieve your User ID
    - "Forgot my Password" – provide your "User ID" to retrieve your password
    - All responses are sent to the email address specified when you registered your account

Step 5

- Start using the system by browsing to www.iceallocator.com
    - Select "Cloverdale MHA", enter your User ID / Password, and press the "Login" button